

FIREARMS TRAINING
SUB-COMMITTEE
MINUTES
MONDAY
MAY 23, 2016
150 MARTIN L. KING, JR. BOULEVARD SOUTH
TATNALL BUILDING
ROOM 112
DOVER, DE

Call to Order

- Lt. Reinbold called the meeting to order @ 1000
- Sub-committee members in attendance:
 - Lt. Kerry B. Reinbold
 - Sgt. Matthew M. Zolper
 - Ms. Peggy L. Anderson
 - Mrs. Megan C. Bingham
 - Ms. Courtney F. Rutkowski
 - Mr. Jack McGhee, II
 - Deputy Principal Assistant Robert Kracyla
 - Mr. Harvey A. Woods, III
 - Director Robert J. Irwin
 - Ms. Kelly R. Jansen @ 1001
- Sub-committee members not in attendance
 - Chief William E. Bryson
 - Capt. Laura O'Sullivan
- Staff in attendance:
 - Capt. S. Benjamin Parsons
 - Mr. Nathaniel D. Valenti

Ms. Jansen entered the meeting at 1001

Review of Minutes

- May 2, 2016
 - Motion by Mr. Woods, seconded by Lt. Reinbold to approve minutes – approved

Old Business

- Revised Documents
 - Firearms 40 Hour Course Curriculum Minimum Topics – suggested changes made and presented
 - Motion by Mr. Woods, seconded by Mr. Irwin to approve amended curriculum – approved
 - Firearms 40 Hour Course Guidelines – suggested changes made and presented
 - Motion by Lt. Reinbold, seconded by Mr. Irwin to approve amended guidelines – approved

- Firearms 40 Hour Course Guidelines – further amendments
 - Motion by Deputy Director Kracyla, seconded by Lt. Reinbold to approve the further amendments to the guidelines – approved
 - To be sent to sub-committee via e-mail for final review
 - Firearms Minimum Qualification Standards – suggested changes made and presented
 - Further amendments made
 - Deputy Director Kracyla, seconded by Mr. Irwin to approve the further amendments to the qualification standards – approved
 - To be sent to sub-committee via e-mail for final review
 - Shotgun/Rifle Minimum Qualification Standards – suggested changes made and presented
 - Further amendments made
 - Lt. Reinbold, seconded by Mr. Irwin to approve the further amendments to the shotgun/rifle qualification standards – approved
 - To be sent to sub-committee via e-mail for final review
 - Firearms Policy General Rule – suggested changes made and presented
 - Further amendments made
 - Ms. Jansen, seconded by Lt. Reinbold to approve the further amendments to the firearms policy general rule – approved
 - To be sent to sub-committee via e-mail for final review
- Changing weapons – requirements
- Addressed in Firearms Policy general rule
- Who sends in shoot sheets
- Determined that it is the responsibility of the individuals qualifying to send in their shoot sheets to Professional Licensing
- Instructor qualifications
- Discussed and approved in firearms policy general rule

New Business

- No new business

Public Comment

- Introduced Mr. Nathaniel D. Valenti – Intern at Professional Licensing Section

Adjournment

- Will need to have a wrap-up meeting after all Boards have met – either August or September 2016
- Motion by Mr. Irwin, seconded by Lt. Reinbold to adjourn – approved
- Adjourned @ 1127